

VSI Official's Certification Requirements Check-List

Initial Education and Training

- USA-S/VSI Membership:
 - Required for Stroke & Turn, Starter, Referee (required before beginning on-deck apprenticeship). Complete the VSI non-athlete member application and return with check.
 - Recommended for Timing Equipment Operator, Timing Judge, Recorder, and Clerk of Course.
- Previous Certifications:
 - All: Must certify as Timer.
 - Starter: Stroke & Turn.
 - Referee: Stroke & Turn, Starter, Timing Judge.
- Clinic:
 - Stroke & Turn, Starter, Referee: Clinic required.
 - Timing Equipment Operator, Timing Judge, Recorder, and Clerk of Course: Clinic preferred; at-meet orientation session is acceptable.
- Test: All require a passing grade of 80% or better:
 - All: Timing test (need only be taken prior to first certification)
 - Stroke & Turn: Stroke & Turn test.
 - Starter: Starter Test.
 - Referee: All tests not previously taken.
 - Timing Judge: Timing Judge test.
 - Clerk of Course: Clerk of course test.
- Obtain Apprentice Training Card.

On-the-Job Training

- Satisfactorily complete on-the-job training as per the requirements listed in the current VSI Officials Handbook with sessions documented on the Apprentice Training Card

Final Certification

- The District Officials Chairperson will issue a certification card upon the satisfactory completion of all the training requirements.

On-line Testing Information

- www.usaswimming.org > "volunteers" tab > "officials" tab > "officials online test" tab > follow the instructions
- USA-S ID number is required and can be found on your USA-S/VSI membership card. If you do not yet have one, you can generate your ID number as follows (Format = MMDDYYFIRMLAST (FIR = 1st three letters of first name, M = Middle initial, LAST = 1st four letters of last name. If you don't have a middle initial use an "*" in its place, if your first or last name does not have the required number of letters using one or more "*" to make up the missing information

Additional Information

Virginia Swimming Inc. (VSI) website: www.virginiaswimming.org

USA-Swimming website: www.usaswimming.org

Contact Information

Area Officials Chair:

Club Officials Chair: