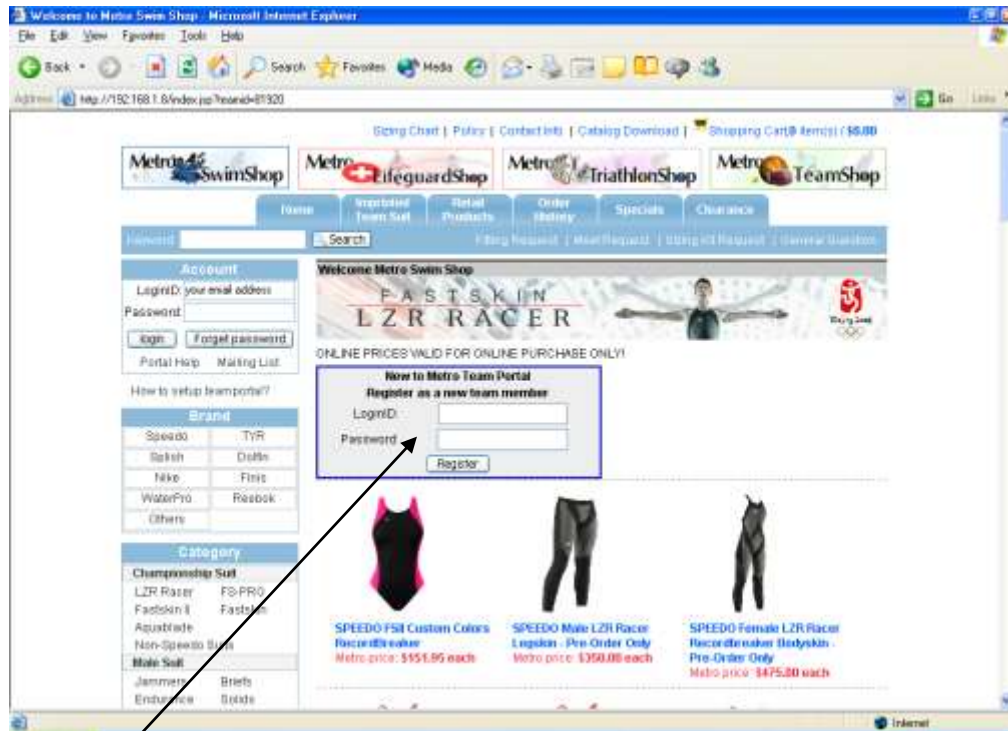


Welcome to Virginia Swimming's Team Gear Portal at Metro Swim Shop.

Step 1: go to [www.metroswimshop.com/vazone](http://www.metroswimshop.com/vazone)



Step2: Fill out the box above. Please use your email address as your LoginID.

Step 3: Fill out the form below after you click the “Register” button.

A screenshot of the Metro Swim Shop 'Team Member Registration' form. The form is titled 'Team Member Registration' and contains the following fields: 'Team ID' (with value 81920), 'Team Name' (with value 'Delfinheim Eagles'), 'First Name', 'Last Name', 'Sex' (radio buttons for 'Female' and 'Male'), 'Email' (with value 'yfr@metroswimshop.com'), 'Status' (radio buttons for 'coach' and 'member'), 'Password' (with a red asterisk and a note '(Password must be more than 6 characters in length)'), 'Confirm Password', 'State' (dropdown menu), 'City', 'Zip Code', 'Phone', 'Street Address', and 'Note'. A 'Submit' button is located at the bottom right of the form. The footer of the page reads 'Site Designed by Metro Swim Shop' and '© copyright 2016 Metro Swim Shop. All rights reserved'.

Step 4: After fill out the form, click the “Submit” button, the page will direct you the portal site.

Upon arrival at the portal keep the following things in mind when placing your order:

- All of the uniform pieces are new for this trip and unless specified, mandatory
- If you opt to have the warm ups or bag embroidered with your name it is an additional \$6.00 per word
- If you select more than one item of any category, the first size of that item will be selected and the rest will be eliminated from the order
- **all orders must be placed no later than 3:00PM on Monday March 14<sup>th</sup> no exceptions**

Only Zone Team members can place on orders, all other orders will be cancelled.