

Virginia Swimming, Inc.  
BOARD OF DIRECTORS MEETING  
Saturday, August 29, 2009  
Koger Center

MEETING MINUTES

The meeting was called to order at 1:05 p.m. Present were Mary Turner, Jessica Simons, Debby Martinich, Bob Rustin, Steve Hennessy, Walter Smith, Kevin Hogan, David Strider, Brian Kupferer, Bill Geiszler, Morgan Latimer, Matt Hesser, George Massey and Michael Downs.

The minutes of the April 25, 2009 BOD meetings stood as submitted. This was moved by Bill Geiszler, seconded by Jessica Simons and passed unanimously.

Treasurer's Report – See Attachment A.

In brief, VSI was originally projected to end the year with a deficit of \$13,000. The current projection is for VSI to close with a surplus of \$45,000. Bill Geiszler will provide a detailed variance analysis to the board, but some of the main causes of the surplus are believed to be the following budgeted expenses which never materialized:

- \$18K on equipment purchases
- \$4K for camps
- \$4K for VA/NC meet

The Treasurer's report was moved and seconded, and unanimously passed.

Bill Geiszler motioned to change the authorized signatories on the VSI checking account from Bill Geiszler, Mary Turner and George Homewood to Treasurer (Bill Geiszler), General Chair (Mary Turner), and Admin Vice Chair (David Strider). The motion was seconded and passed unanimously.

Bill Geiszler explained that Caycee Buscaglia organized the 2009 zone trip, but did not go. Two assistant zone managers actually made the trip: Nicole Cawes, and Maureen Tolliver. Bill Geiszler motioned to provide gift cards in the following amounts to show VSI's appreciation for their hard work and dedication:

- Caycee Buscaglia - \$300
- Maureen Tolliver - \$150
- Nicole Cawes - \$150

A friendly amendment was made to increase the amounts for Maureen Tolliver and Nicole Cawes to \$200 each, while maintaining the \$300 level for Caycee Buscaglia. Motion was seconded and approved unanimously.

## Finance Report

For the 2009/2010 Budget, reimbursing three summer meets to athletes at a possible reimbursement rate of \$450 per athlete will cause us to go over budget by approximately \$1500. B Rustin motioned that we amend the budget to allow the overage. Motion seconded, and discussion followed indicating that it is a good idea because the \$450 per athlete figure still doesn't cover all costs incurred by the swimmers. B Geiszler put forth the friendly amendment that the board agrees to foot the additional expense and acknowledge in the footnotes to the financial statements the reason for the additional expense. We should also consider increasing the budgeted amount for next year. In future years we should look into adjusting the reimbursement based on where these meets are being held, i.e. East Coast vs. West Coast.

B Geiszler would like to see a report on how VSI compares to similar LSCs in terms of athlete reimbursement for these meets.

## ATHLETES –

They will develop a letter to coaches and coaches' reps regarding increasing athlete involvement in the LSC/HOD meetings. B Kupferer suggested polling athletes for potential topics to be discussed. VSI needs to find something that will attract swimmers to meetings such as a discussion of format changes to the Senior Champs meet.

There are available athlete positions on the VSI board that need to be filled. We need to find ways to pull in athletes from outside the Central District. M Turner noted that VSI can appoint as many athletes as we need. A board with 28 people needs 6 athletes in order to meet the 20% participation requirement. It was suggested that we try to pull from those athletes who attend the House of Delegates meetings as they are already showing an interest at the LSC level.

## AGE GROUP – Brian Kupferer

B Kupferer presented proposed policy changes regarding swim suit restrictions in defined age group, 14 and under, competitions. He suggested that we create a suit rule similar to what South Texas has implemented:

- Boys limited to "jammer style", not above hips or past knees

- Girls limited to not below bottom of buttocks or past shoulders. Coverage of neck and arms is not allowed. No zippers.

It is expected that USA swimming will likely switch and, if they do, VSI also needs to adopt the change.

BK will get verbage by Wednesday to be voted on at the HOD meeting.

For 15 and older swimmers, we should adopt whatever USA Swimming deems legal.

#### OFFICIALS – KEVIN HOGAN

VSI currently requires that all coaches wear or display their credentials while at meets. While it is an *expectation*, there is currently no policy requiring that officials also display their credentials while at a meet. K Hogan proposes a formal policy to require that officials also display their credentials at meets. It was noted that VSI used to require certification of dry deck officials, but dropped the requirement when it was no longer required by USA Swimming.

A motion was made that the board support that all officials be USA Swimming members. No second.

It was stated that VSI should require both coaches and officials to display credentials. General opinion of the board is that officials are officials, regardless of whether they are wet or dry deck.

After much discussion about requiring membership of all officials and options for covering the cost of that membership, it was decided that K Hogan will put together a proposed policy for officials to display credentials at meets.

For the 2009/2010 swim season, officials will display credentials at meets and get temporary credentials when needed. M Turner stated that officials simply need to be added to the current policy for coaches.

VSI will require membership of all officials for the 2010/2011 season.

#### SWIMPOSIUM –

KM – See Attachment B - Club Development Report

There are three components to the swimposium. B Kupferer will conduct the ASCA Level 2 class again. Last year there were 6-7 coaches who took the class.

Shaun Anderson will lead a diversity talk, and there will be an Athlete Clinic led by Katie Hoff, tentatively at University of Richmond.

K Malloy has suggested an Education/Brainstorming session that will address the following:

- Introduction to the LSC, and the current direction of the LSC.
- Type meets/facilities
- House of Delegates participation
- Education – club president/head coach (Panel discussions)

For the banquet, Erin Popovich is the invited speaker. Katie Hoff will speak if Popovich is unavailable. At this point, we expect Erin Popovich to speak.

#### CLUB DEVELOPMENT –

Proposed schedule for October 3<sup>rd</sup> & 4<sup>th</sup>:

Saturday, 10/3

Board Meeting

Swimposium

Committee Meetings

Sunday, 10/4

Board Meeting (recap of committee meetings)

House of Delegates Meeting

Banquet

#### TECHNICAL PLANNING

Steve Hennessy – See Attachment C

There is a conflict at MAC due to the AAU Junior Olympic meet scheduled that may go up against Age Group Champs. MAC will not allow both AAU and Summer Awards meets to be hosted at their facility. This takes SEVA out of hosting Summer Awards, and leaves VSI with only one Summer Awards location - Manassas. VSI's sanction of AAU Junior Olympic meet in essence may mean that no LC Summer Awards meet will be bid on for 2010. There are time cuts for AAU Junior Olympic meet so B/C swimmers could not compete there in place of Summer Awards.

There is a bid in for LC Age Group Champs meet to be hosted at Christiansburg. We want to see if we can host Senior Champs here rather than in North Carolina, so don't want to overburden the facility by hosting Summer

Awards there also. We will see if Poseidon ACAC or Lynchburg can host Summer Awards. ACAC is the first choice since the pool is more centrally located and not an outdoor pool.

## POLICY CHANGES

See Attachment D

VSI needs to develop an official conflict of interest policy. This will be developed over the next few weeks.

Amend zones wording to reflect that there are now swimmers aged 9-12 allowed per event. We need to come up with the proper wording to reflect this change. Jessica Simons and Brian Kupferer will develop the proposed wording and send to everyone.

## GENERAL CHAIR

Bridget Burkot has been appointed to the two year coaches' representative position. We are sending twelve individuals to the USA Swimming National Convention.

Bill Shaw has made a request for more information on the history of Virginia Swimming to be placed on the VSI website. Michael Downs would also like to update certain historical information and place a narrative history of the LSC on the website. Walter Smith, Louise Limerick and Terry Randolph have been identified as the best resources to tap for information. VSI should consider asking Bill Shaw if he has the time to get with Walter, Louise and Terry and begin developing this information.

A new facility is being built in Manassas Park, in VSI territory. It is being leased to a PVS team, Curl-Burke. PVS is checking into it. Jerry Hayes has looked into from VSI's point of view. He seems to feel it's not a new team expansion, but rather Curl Burke's Vint Hill site relocating to the new Manassas Park site, making it a change of venue.

Jeff Gudman of USA Swimming discussed border issues with Mary Turner. PVS has a representative on that particular USA Swimming committee, and Jeff Gudman wanted to ensure that VSI's point of view was included in any discussions. Mary expressed her view that the USA-S policy for new clubs should also apply to satellite clubs. Club expansions should meet the requirements of the LSC in which they will practice, or in which the predominant number of swimmers reside.

Issues:

At the Sectionals level and above, swimmers swim for "club"

Below the Sectionals level, athletes should compete in the satellite location's LSC. This would include all meets at and below the Zones level: Zones, Age Group Champs, Senior Champs and below.

Board should let Mary know how they feel about this prior to convention so that Mary can accurately convey how the VSI board feels. Mary has informed USA Swimming that VSI feels this border issue is a problem among more LSCs than just VSI/PVS as several VSI board members are aware of similar issues in California, Georgia and Texas, just to name a few.

Next board meeting dates: October 3, and first weekend in January

Administrative Vice Chair:

Motion made to spend no more than \$500 to purchase VHSL officials books for resale to current VSI Officials who wish to officiate at the high school level.

This makes it much easier for VSI officials and is a break-even proposition for VSI. Motion seconded and approved unanimously.

Meeting adjourned at 4:50 PM

Respectfully submitted,  
Debby Martinich, Secretary

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## Attachment A – Treasurer’s Report

The 2008-09 financial summary for the fiscal year completed on Aug 31, is available on the VSI website. [Virginia Swimming Budget \(Final\) 2008-2009](#) For the month of August, revenues far exceeded expenditures due to receipt of Zone Team fees. As a consequence, Total Funds for the fiscal year (line 50) grew by \$42,830 as opposed to the deficit of \$13,400 forecast in the budget.

To help identify the reasons for the deviation from the budget, I have added a Variance column to the report to show line by line how the actual revenues and expenses compared to the budgeted figures. The main contributors to the large surplus from Expenses are Equipment (\$17,725), US Open Travel (\$4200), VA/NC Meet Travel (\$4000), VS Camps & Clinics (\$4000), Convention (\$5214), Championship Awards (\$3327), and Administration Expenses (\$1731). The main contributors from Revenues are Championship Meet Revenue (\$2642), Meet Rebates (\$2153), and VS Registration (\$1847). The SC and LC Zone Teams cost \$2528 less than budgeted and the Awards Banquet cost \$3501 less than budgeted.

## Attachment B – Club Development Report

Club Development Report  
August 29, 2009  
Kevin Maloy

- Swimposium information
  - Currently there are three components to the Swimposium.
    - ASCA Level II class – taught by Brian Kuprefer
    - Diversity talk – Shaun Anderson
    - Athlete clinic – tentatively at Univ. of Richmond with Katie Hoff
  - Possibility of running meet management seminar at swimposium. Idea is still on the table with some of the presenters in discussion or confirmed, but idea has lack of support in many directions. All possibilities will be explored until exhausted all resources.
- An invitation has been given to Erin Popovich to speak at the banquet. An initial confirmation was received in July. Katie Hoff will also be in attendance at the banquet.

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## Attachment C – Technical Planning Report

### Technical Planning Committee

1. The 2009-2010 Schedule/Calendar has been released. It will be posted to the VSI website by the close of this weekend.
  - We have 63 bids for scheduled meets this coming year.
  - We already have seven meet announcements in coordination and should be posted once the 2009-2010 schedule is posted to the website.
2. ODAC will host 8&Y Closed Invitational meets this SC season in the SE District. Projected participants are ODAC, WAC, US, and OBX.
3. We have a host for VSI SC Senior Champs. GATR has agreed to host Senior Champs at UVA.
4. All District Champs and Region Champs have a host team and venue. GATR will be hosting the SC Senior Champs at UVA and HOKI will be hosting SC Age Group Champs at the new Christiansburg Aquatic Center.
5. We had a large turn-out for Summer Awards (1320 swimmers). This is the largest Summer Awards meet participation ever. Eclipsing the previous high of 1184 swimmers.
6. SEVA did not get the pool for the Regional Summer Awards they were to host for 2010. There is another activity at the venue which has preempted their use of the pool. The activity cited is the 2010 AAU National Junior Olympic Championships.
7. LC Age Group Champs was also was down from last year high of 759 swimmers to 671 swimmers. This is largely due to the tightening of qualifying times. Despite the lower number and tougher standards we had a record turn-out for 13-14 boys.
8. LC Senior Champs had 416 swimmers, virtually the same as last year (428 swimmers).
9. Team assignments for region championships will be determined by September 15th.
10. The past LC season was the most robust schedule VSI has had in recent years. VSI teams hosted 16 meets this summer. The previously two years were 14 and 11, respectively. We already have bids for 12 meets for LC 2010.

Steve Hennessy  
Tech Planning Chair  
Virginia Swimming



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## ATTACHMENT D – Proposed Policy Changes

### Proposed Changes to Policies and Procedures – from 8-29-09 Board Meeting

#### Changes to C. CLASSIFICATIONS, TIME STANDARDS, and ENTRIES:

##### *Current Wording:*

3. *Relay Events: A swimmer may participate on a relay when the stroke and distance of his leg of the relay is not faster than the time permitted to enter that stroke and distance as an individual event in the meet. If a swimmer betters the maximum entry time in the same meet, the swimmer may still compete on the relay.*

##### Proposed Wording:

.3 Relay Events: A swimmer may participate on a relay **when his time** in the stroke and distance of that leg of the relay is not faster than the time permitted in the individual event for the meet. (Remaining statement unchanged.)

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##### *Current Wording:*

5. *If a swimmer betters an entry time after the entries have been submitted so that it is faster than the meet permits, the swimmer shall not participate in that event. The swimmer must notify the meet director who may allow the swimmer to select an alternate event. If an alternate event is not available, the entry fee should be refunded.*

##### Proposed Wording:

.5 **If, after entering an event,** a swimmer **achieves** a time that is faster than the meet permits, the swimmer shall not participate in that event. The swimmer/**coach** must notify the meet director who **will** allow the swimmer to select an alternate event **or refund the entry fee.**

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#### Change to D. Sanctioning Process : Rename: **Sanction and Approval Process**

1. The purpose of the sanctioning **and approval** process is to ensure that swimming competition under the jurisdiction of **the Virginia Swimming, Inc (VSI) local swimming committee (LSC)** conforms to the rules, regulations, policies, and procedures of both VSI and USA Swimming. Sanctions **and approvals** are granted to a host team sponsoring approved competitions within the VSI LSC.

- a. **Sanction requests are for competition under the auspices of USA Swimming guidelines and all of the participants registered with USA Swimming.**
- b. **Approval requests are for competition under the auspices of USA Swimming guidelines and some of the participants registered with USA Swimming**

2. The host team for the meet will submit a request for sanction **or approval** to the Administrative Vice Chairman along with a draft meet announcement, a check for the sanction fee, and meet

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expense worksheet (if required) 60 days prior to the scheduled date of competition. The minimum information required for a **sanction/approval** to be issued is a list of events, the date, time, and location of the meet, **check for the sanction/approval fee, the name and contact information of the meet director**, and the name and contact information of the referee for the meet. **Sanction and approval** request forms are available on the VSI website or may be obtained from the VSI Administrative Vice Chair or VSI Technical Planning Chair. At the option of the host team, and with the **agreement** of the Administrative Vice-Chair, the **sanction/approval** fee may be paid after completion of the meet with the meet rebate fees and other fees remitted to VSI.

6. **Sanction or approval** requests may be denied if in the opinion of the Board of Directors the host team is unable to conduct and officiate the meet in accordance with standards prescribed by VSI and USA Swimming. A **sanction/approval** may also be denied if a meet unacceptably conflicts with the published VSI meet schedule. Likewise, a **sanction/approval** may be revoked for all of or specific sessions of a meet if it is determined that it was not conducted in accordance with prescribed standards.

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## **Changes to H. Illegal Entries:**

*Current Wording:*

3. *If the illegal entry is discovered after the event is swum the meet director, meet referee, or designated VSI officer may challenge the entry.*

Proposed Wording:

3. If **a suspected** illegal entry is discovered after the event is swum, the meet director, meet referee, or designated VSI officer may challenge the entry

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*Current Wording:*

4. *Proof-of-Time: The burden of proof shall be borne by the challenged club or by the individual if unattached. The proof of time must include the name and date of the meet where time was achieved, a copy of the official results, and it must be submitted within 7 days of being challenged.*

Proposed Wording:4. Proof-of-Time: The burden of proof shall be borne by the challenged club or by the individual if unattached. The proof of time must include the name and date of the meet where time was achieved, a copy of the **event results as it appears in the USA-S national database or the official meet database**, and it must be submitted within 7 days of being challenged.

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*Reword #5: Current Wording*

5. *Restoration of Time: If a valid achieved time exists that corrects a previous disqualification for an invalid time submission, the disqualification may be removed. In addition, the restored time must be published in the meet results provided that proof (see paragraph J.4) is submitted to the Meet Director within seven days after the meet. Any fine(s) shall remain in effect.*

Proposed Wording:

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5. If, upon receiving documentation in the required timeframe, the entry is deemed to be legal, the event must be rescored and re-awarded. A corrected copy of the meet results must also be published. Change 4. And 5. To 3.a. and 3.b. respectively.

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## **Move H. Illegal Entries to C. Classifications, Time Standards and Entries**

.6 Illegal Entries (move from section H and place it here; renumber subsequent sections)

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## **Change to I. Coach Credentials:** Rename **Credentials**

### *Current Wording:*

*All coaches are required to have their coaching credentials visible (on their person) at all meets. The date of expiration will be shown on the credentials. The Registration Chairman will issue these credentials. Coaches who are registered and in good standing but do not have their credentials with them at a particular meet, will be issued temporary credentials by the meet director.*

### Proposed Wording:

a. All coaches are required to have their coaching credentials visible (on their person) at all meets. The date of expiration will be shown on the credentials. Credentials will only be issued by the registration chair. This will only occur after s/he has received documentation that all requirements for certification have been met. Coaches who are registered and in good standing but do not have their credentials with them at a particular meet will be issued temporary credentials by the meet director.

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## PROPOSED REORDERING OF POLICIES:

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