

## **Minutes of the March 2, 2008 VSI Board of Directors Meeting**

The meeting was called to order at 10:05 a.m. Present were Lee Gibbs, Tom Rutter, Terry Randolph, Stuart Ferguson, Walter Smith, Bill Geiszler, David Strider, George Homewood, Steve Henessey, Brian Kupferer, George Massey, Kevin Hogan, Paige Endsley, Mary Turner, and Jessica Simons

The minutes of the January 6, 2008 Board Meeting were amended as follows: "aces" at the bottom of page 1 was changed to "access"; Under Age Group, the phrase "At the April HOD" was stricken; and under Senior, "The local team would do concessions and" was stricken. Mary asked for a motion to approve the minutes as amended, seconded by Lee Gibbs and passed.

Treasurer's Report – See report on the web site. A late bill for food on the last day of 2007 LC Zones was sent by the *Adams Mark* hotel in the amount of \$3,278.49 was paid. Walter Smith moved to accept the report, seconded by Lee Gibbs and passed. All the signatures necessary for a corporate credit card have been obtained and faxed to SunTrust Bank. Bill is hoping the credit cards will arrive by mid-March so Caycee can take to SC Zones. Budget requests should be sent to Bob Rustin, Walter and Bill by April 1 if at all possible.

Policy/By-Laws – Senior Athlete as a member of the Board of Review will be added to 606.6 item 7. A housekeeping item involves meet marshals. Item M page 10 of the policies speaks to meet marshals. This housekeeping item speaks to the removal of meet marshals as members of USA Swimming. VSI will insert "They will meet all requirements set forth by USA Swimming." The policies should also be changed to read National Times Chair rather than NTV/Top 16. Under Procedures, Tom would like to see a formal procedure regarding rental of VSI equipment. This would include the stipulation that all rentals be done thru the District Coordinator, define who has access to the storage lockers and keys, and that the user is responsible for non returned equipment. A packet should be compiled and given to each District Coordinator. Kevin suggested that a contract be drawn up between VSI and the user and that VSI be the actual payer of the rent on the storage lockers. The per diem rate is actually \$150 for any part of the system

Update on the mediation between STAT and QDD – Everything has concluded. VSI is just waiting on the paperwork.

Fall Dates for the HOD and BOD – The House of Delegates will meet on September 14, 2008 and the Board on September 13, 2008. VSI will try a teleconference meeting sometime in June. There may be a Board meeting on August 3, 2008.

2008 LC Zones - James is working on the logo and a T-shirt vender. George Homewood has offered to help him in that endeavor. VSI is still looking for a hospitality chair.

SC Senior Champs – 531 swimmers are entered. OME entries went very smoothly. Banners, awards, and plaques have all arrived.

Age Group Champs – Brian will check with Sharks to see what still needs to be done.

HS Swimming – see report on the web site. Discussion ensued about how to make the process easier for Terry. George Massey and the Coach Rep will send out an email with a form to all

the USA coaches requesting the full legal name, middle initial, and birth date of all HS swimmers and the school they attend. Perhaps the VSI registration form can be modified to capture HS information.

Swimposium – Murray Stephens is now the General Chair of Maryland Swimming. PV will join with us and Maryland will send out the information to its members and invite them to attend. Kevin will work with Paris Jacobs from PV on what will be offered. This will be held on October 14, 2008. Brian offered to teach an ASCA class, Michael would like to run a session on how to run a Championship meet for Meet Directors, and perhaps a class of Coaches Basic Safety Training could be offered as well. George Massey can make a pool available if necessary. They may be another clinic for athletes as well.

#### Items from the General Chair

1. A new pool at the intersection of RTE 10 and Chippenham Parkway will be built. PSDN will partner with *Ukrops*. There is a possibility that it will be ready by the spring of 2009. The Blacksburg pool will be ready by the summer of 2009. Both pools will have warm down water.
2. Safety will send out a protocol on dealing with emergencies that should be included in the meet book and sent to all meet referees as well. This plan will be drawn up by David Strider in conjunction with Steve Woolfolk. VSI will confer with the National Safety Chair as well.
3. LC Senior Champs – In response to questions asked by the VSI Board of Directors concerning the Triangle Aquatic Center: 1. A concessions area is available at TAC. 2. TAC concessions can cater if we want to use them for hospitality. 3. There is a swim shop on site. 4. We can bring in other vendors such as photography. 5. VSI meets the insurance requirements listed in the contract for TAC. 6. Hotels in the area are excited about the meet and are already asking about how to contact us. There is a \$2 per swimmer surcharge in order to get a NC sanction. The Senior Committee recommends that VSI support their proposal to hold LC Senior Champs 2008 at the Triangle Area Complex in Cary NC. This was seconded by Bill Geiszler. The motion passed with 3 voting no. Beginning at Senior Champs, the Senior Chair will be contacting all VSI teams to get commitments for LC Senior Champs. This will allow VSI to have a better determination of the number of swimmers attending.
4. A coach from another LSC created a problem at a meet held in the Northern District. The complaint has been forwarded to the General Chair of that LSC.
5. CLBM had 18 attendees. Another may be held at the Swimposium.
6. Michael has purchased all the computer hardware and software approved by VSI. The cost will come in below the \$2500 allotted. The computers will be up and running for Senior Champs.
7. The 2008 Zone meeting will be held in Reston Virginia on May 3. The General Chair, Admin Vice Chair, Athlete, Age Group and Registration chairs usually attend.
8. At the Blue Ridge Regional Championship meet held in LY, the admin table was hired from South Carolina. VSI needs to draw up guidelines governing personnel hired from another LSC. This should come from the Officials Committee and Kevin will oversee this.
9. Coaches cannot coach at meets if they are not certified and credentialed. Coaches are not wearing their credentials and that is a problem. A letter will be sent to the clubs outlining VSI policies regarding this issue. Referees need to be consistent in implementing this policy.

## Committee Reports

1. Athletes – Stuart reported that Matthew Hesser (PSDN), Ben Catanese (BAC), and West Cuthbert (NOVA) have expressed an interest in running for Junior Athlete Rep. A fourth from GATR may be interested as well.
2. Finance – no report
3. Admin – no report
4. Membership – see report on web site
5. Age Group – Brian will bring the Regional banner to Age Group Champs. Steve asked that A/BB Champs be changed to BR, TW, and NV on any banners ordered from now on. The awards have arrived. Summer awards will be ordered in April
6. Technical Planning – see report on web site. It was recommended to both Technical planning and Age Group that official times must be had for entry into District Champs. Official times may be needed for some events at the Regional Championships as well.
7. Coaches – no report
8. Championship committee – no report
9. Officials – Kevin will get together with Lee Gibbs about how to handle what qualifies as a disability.
10. Disability – no report
11. Diversity – no report
12. Safety – see report on the web site.
13. Equipment – see report on web site. \$2500 would purchase 17 Dolphin wireless stopwatches. Mary suggested that VSI purchase 2 head timer watches as well. This was seconded by Lee Gibbs and passed. Tom will check with Colorado timing and see if the watches will work in a two pool venue.
14. Top 10/NTV – Certificates are complete and will be sent after Senior Champs.
15. Records – no report
16. Review – no report
17. Policy/Legislation – Bill Geiszler moved that the Coaches election be undertaken by LC Age Group Championships. This was seconded by Mary and passed.
18. Webmaster – no report
19. SC Zones – the swimmer fee for SC Zones 2008 will be \$385 per swimmer.

Other Business – It was suggested that no meet be sanctioned at the FEAC using the Daktronics timing system until that system is vetted. If VSI's CTS is used, a sanction would be awarded. This will come from Steve and David when bids are received for that facility.

Terry moved to adjourn the meeting at 3:05 p.m., seconded by Lee and the motion carried.

Respectfully submitted,

Jessica Simons, Secretary